

The background is a wide-angle photograph of a modern library interior. It features a high ceiling with exposed wooden beams and long, horizontal skylights. Bookshelves line the walls, and a central service counter with a red carpeted area is visible. Several people are seen browsing and interacting at the counter.

ANNUAL REPORT

2019

*Members of PGPL Foundation Board
on Construction Site*



PRESIDENT'S MESSAGE

*2019 brought us
a lot to celebrate!*

As the year began, the Pacific Grove Public Library Foundation (PGPLF) and the Friends of PGPL successfully completed their 2018 capital campaign to fund a comprehensive library renewal project. Our generous community pushed us past the \$2.5 million goal set by the City, the Friends, and PGPLF, and donations continued to come in during 2019.

In May, architect Karin Payson submitted the final construction drawings for the project and the City's call for bids went out in June. At the August 21 meeting of the PG City Council, the construction contract was awarded to Monterey's Avila Construction Company. With final costs exceeding the funds available, the City, PGPL Foundation, and the Friends/Foundation Joint Investment Committee agreed to share the additional funding needed to ensure full realization of the architect's vision. Her plan respects the heritage of this last Carnegie library in Monterey County while enhancing the building's comfort, functionality and readiness to meet the needs of a 21st century library.

The Pacific Grove Public Library was finally ready to begin the comprehensive renewal project that had been discussed and planned for nearly two decades. Now, that was something worth celebrating! The boards of the PGPL Foundation and the Friends of PGPL hosted a September reception for the renewal project's major donors and supporters. We said

'goodbye' to the old library interior and 'at last!' to the start of the project, and then previewed what was to come next. See pages 6-7 for photos of the construction and of the reception.

In late October, the library moved to its temporary quarters at the Holman Building (542 Lighthouse), and construction on our historic 1908 Carnegie library building began. On December 6, the City, PGPLF, and Friends signed an agreement laying out the details of how funds will be used and disbursed.

PGPL Foundation holds the majority of the funds for the project and will continue to work closely with the City and the Friends as the construction continues in 2020. Completion and reopening of the library are scheduled for late summer/early fall 2020.

This strong partnership of the City, PGPLF, and Friends will continue, helping our library flourish as we move into a new decade. I can't help but think that Andrew Carnegie is smiling down on us: the August 21 final approval of funding and contract came just ten days after the centennial of that great philanthropist's death. We move forward, striving to continue his legacy for many generations to come.

MARY ANN WHITTEN
PRESIDENT, PGPL FOUNDATION

A library outranks any other one thing a community can do to benefit its people. It is a never failing spring in the desert.
– Andrew Carnegie

Pacific Grove Public Library – Bringing Our Community Together

The renewal project has been proof that Andrew Carnegie's words still apply to PG Public Library, the last Carnegie library in Monterey County. Our city officials' leadership and our library staff's outstanding efforts have been the catalyst for the outpouring of public support not only for this renewal project, but for all of PG Public Library's efforts to serve our community. The Foundation thanks its renewal project partners (City and Friends) as well as our generous community whose donations have made this project a reality.

THANK YOU TO ONE AND ALL!



Right:

Top – Mayor Bill Peake, Friends President Kim Bui, and Foundation President Mary Ann Whitten sign the December 6, 2019, agreement on renewal project funds disbursement.

Middle – Library Director (2017–2020) Scott Bauer addresses a group of library donors and supporters

Bottom – Capital Campaign co-chairs Kim Bui and Mary Ann Whitten

Left:

Top – Mayor Bill Peake, Mayor Pro Tempore Robert Huitt, and former Mayor Bill Kampe—their leadership ensured this renewal's completion

Bottom – City Manager Ben Harvey consults with City Council's Library Liaison Cynthia Garfield



ABOUT THE PACIFIC GROVE PUBLIC LIBRARY FOUNDATION

The Pacific Grove Public Library Foundation (PGPLF) is a 501(c)(3) charitable organization (Tax ID #45- 1738473) with an all-volunteer board of directors. Donations and bequests to PGPLF are tax-deductible to the full extent allowable by law.

The work of the Foundation complements that of the Friends. In fact, the Foundation is a “Friend of the Friends.” Reflecting the close relationship between the PGPLF and the Friends of the Pacific Grove Public Library, one seat on the PGPLF board is reserved for the President of the Friends.



Left to Right:
David Russell, Marty Dunn, Kim Bui, Mary Ann Whitten, Dave Parker, Noreen Nance, Donna Martin. Not pictured: Linda Vogt

MISSION STATEMENT

The Pacific Grove Public Library Foundation was established as a source of long-term financial support for the Pacific Grove Public Library in order to enhance and expand the library's role as a center of learning, cultural enrichment, and community interaction. The Foundation provides an additional source of funds to supplement, not supplant, public funding.

2019 Board of Directors

Mary Ann Whitten	President
Donna Martin	Vice President
Noreen Nance	Secretary
Linda Vogt	CFO and Treasurer
Dave Parker	Investment Chair
David Russell	Renewal Project Liaison
Kim Bui	President, Friends of PGPL
Marty Dunn	Director

WHY A FOUNDATION? A BRIEF HISTORY

The Pacific Grove Public Library Foundation (PGPLF) is one of the library's three support organizations, along with the Library Board and the Friends of PGPL. Each group has a specific role to play, and all three work together to provide the support needed to supplement the City's efforts to ensure adequate funding for the resources, materials, and services our community needs and wants.

- The City-appointed Library Board serves as an advisory group, working with the library staff and the City Council to advocate for the library.
- The Friends of the PG Public Library, a 501(c)(3) non-profit organization, raises funds through memberships and activities such as book sales, author events, Dine Out, and other programs.
- PGPLF takes the lead in seeking donations and bequests to increase the foundation's endowment and serves as principal steward for other medium-to-long-term funds as needed.

In 2010, the Friends used a substantial bequest from the estate of Erna Morris to establish the PGPL Foundation. In 2011, the Internal Revenue Service determined that PGPLF qualified as a Section 501(c)(3) charitable organization. Bequests and other contributions to PGPLF are tax-deductible.

In the early stages, PGPLF funds were held in a group of brokerage funds selected with advice from financial advisors. In late 2016, however,

the PGPLF board voted unanimously to transfer the funds to a new PGPL Foundation Fund at the Community Foundation for Monterey County (CFMC). Our partnership with CFMC ensures professional financial management of our endowment fund and provides us with the benefit of CFMC's expertise.

While continuing to invest for the long term, PGPLF also provides annual distributions to help with the library's current needs. In 2016, the Foundation and Friends established a new PGPL Fund for the Future at CFMC, a joint fund pooling unrestricted donations received by both the Friends and the Foundation¹. We also merged our websites at that time (see box below).

In 2018 and 2019, the Friends and Foundation successfully conducted a \$3 million capital campaign to fund the PG Public Library renewal project. That construction is now under way. As we begin a new decade, we look forward to increasing our endowment and continuing to support our historic PG Public Library.

www.pglibraryfriends.org goes to the Friends' homepage with a Foundation drop-down menu; www.pglibraryfoundation.org takes you directly to the PGPLF page.

1 See "Funds" on Page 8 for more information.

YOUR DONATIONS AT WORK...



OUR GRATITUDE TO ALL!

CELEBRATING A SUCCESSFUL
CAPITAL CAMPAIGN
AND THE START OF THE
RENEWAL PROJECT.
JUST A FEW OF OUR
GENEROUS DONORS
AND SUPPORTERS



FUNDS

The PGPL Foundation invests in long- and medium-term funds at the Community Foundation for Monterey County (CFMC) and holds the majority of funding for the PGPL Library Renewal Project.

PGPL Foundation Fund

This is PGPLF's **permanent endowment fund**, from which annual distributions for library needs average 4-5%. The fund is invested in CFMC's Primary (long-term) Portfolio and,

on 12/31/2019, had a balance of \$785,533.64. The portfolio achieved a 17.7% return in 2019 and has shown an average 7.3% return over the last ten years.

PGPL Fund for the Future

This **joint PGPL Foundation and Friends fund** holds unrestricted donations received by both organizations. Donations made online through the Friends/Foundation website go directly into the Fund for the Future, which is invested in CFMC's Medium-Term

Portfolio. The balance on December 31, 2019, was \$37,354.90. The Medium-Term Portfolio, established by CFMC in 2015, had a 14.2% return in 2019 and averaged a 6.8% return over the last three years.

Renewal Project Fund

PGPL Foundation holds most of the funding for the renewal project: the Stewardship Fund,* community donations received by PGPLF and Friends, and funds pledged by the Friends and PGPLF for the project. The Friends of PGPL hold funds from three

grants they obtained. The City of PG holds its allocated general funds as well as two grants and some community donations. Payment of project invoices will follow the procedures outlined in a 12/6/2019 City/Foundation/Friends agreement.

* The **PGPL Stewardship Fund** at CFMC held funds raised for a library community room expansion project which did not come to fruition. Those funds, the seed money for the current renewal project, are now held in a local bank account to avoid market volatility as funding is disbursed for the construction. The CFMC fund remains on their books with a **\$0 balance** but can be used in the future, if needed, to hold donations or other funds for capital improvements.

FINANCIAL REPORT

ASSETS HELD BY PGPLF on Dec 31, 2019

Checking/Savings	\$ 41,679
Renewal Project Funds	\$ 1,776,046
Subtotal Held by PGPLF	\$ 1,817,725

ASSETS HELD BY CFMC on Dec 31, 2019

PGPL Foundation Fund	\$ 785,534
PGPL Fund for the Future	\$ 37,355
Subtotal Held by CMFC	\$ 822,889
TOTAL ASSETS	\$ 2,640,614

CHANGES IN PGPLF CHECKING/SAVINGS ASSETS

Balance: Jan 1, 2019	\$ 36,159
Increases:	
Interest	\$ 127
Donations	\$ 9,355
Decreases	
Postage, Mailings, Printing - Capital Campaign	\$ 1,226
Registration Fees	\$ 95
Insurance, Liability Director/Officer	\$ 1,946
Accounting Service to File Form 990	\$ 695
BALANCE: Dec 31, 2019	\$ 41,679

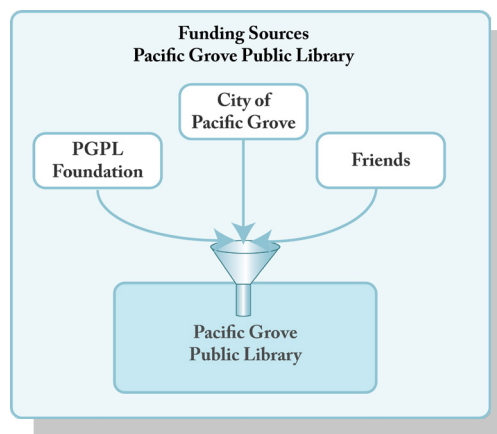
CHANGES IN RENEWAL PROJECT FUNDS HELD BY PGPLF

Balance: Jan 1, 2019	\$ 1,366,181
Increases:	
Grants from CFMC	\$ 135,130
Donations	\$ 269,103
Interest	\$ 5,632
Decreases	- 0 -
BALANCE: Dec 31, 2019	\$ 1,776,046

CHANGES IN ASSETS HELD BY THE COMMUNITY FOUNDATION FOR MONTEREY COUNTY (CFMC)

The following combines funds in both PGPL Foundation Fund and PGPL Fund for the Future.

Balance: Jan 1, 2019	\$ 820,136
Increases:	
Contributions/Interests/Dividends	\$ 42,423
Realized Gains/(Loss)	\$ 105,112
Decreases	
Foundation Support	\$ 9,653
Grants	\$ 135,130
BALANCE: Dec 31, 2019	\$ 822,888



PLANNED GIVING

If Pacific Grove's historic Carnegie library has played a positive role in your life or in the life of someone you know, please consider including the PG Public Library Foundation (Tax ID# 45-1738473) in your estate plans. You can help ensure that our library will continue to thrive for the next generation by making a planned gift to the Foundation. You can provide lasting support in many ways: making a bequest in your will, designating PGPLF as a beneficiary in your retirement account or insurance policy, or making a donation that provides you with income in your lifetime.

We would be happy to discuss these or other options with you, though we suggest that you first consult with an attorney or estate planning expert to find the best way to achieve your objectives. We work closely with the Community Foundation for Monterey County which can also help you with questions about planned giving.

LEGACY SOCIETY...ARE YOU INCLUDED?

One of our PGPLF goals for 2020 is to expand the membership of our Legacy Society, those individuals who have informed us of their intention to provide a bequest to the PGPL Foundation (Tax ID #45-1738473) in their estate plans. In 2019, we were pleased to welcome the following to the Legacy Society: Fred Page & Elayne Sexsmith, Jennifer Bicket & Allen Davis, and Nancy & Steve Hauk.

Please contact us to say **YOU** want to be included!

For more information on how to leave a lasting legacy, see our webpages or email us at:

foundation4pgpl@gmail.com

DONATIONS RECEIVED IN 2019

PGPL FOUNDATION & PGPL FUND FOR THE FUTURE

Giving today strengthens the Foundation for tomorrow

THANK YOU TO OUR GENEROUS DONORS!

\$100,000-\$199,999

Julie Packard

\$25,000-\$49,999

Gail Baum

\$10,000-\$24,999

Rotary Club of Pacific Grove

\$5,000-\$9,999

Foursome Development Co./Cannery Row Co.

\$2,000-\$4,999

Anonymous

Max & Barbara Boyer

Don & Noreen Nance

David & Maryanne Spradling

\$ 500-\$1,999

Anonymous *In memory of Heather & Rick Reimer*

Jennifer Bicket & Allen Davis

Marilyn Brown

Gary & Mary Cary Coughlan

Dorothy & Robin Dickson

Kim A. Fraser

Jane Gamble

Harish Joshi Giving Fund

Jill Knapp

Roger Magyar

Dave Parker

Steven Rose & Deborah Thacker-Rose

David & Maureen Russell

Linda & Bruce Vogt

Jim Weber

Ben & Mary Ann Whitten

Judy & Tom Wills

\$150-\$499

Barry Adler & Betsy Buchalter Adler

Dale Baker *In memory of Jean Baker*

Gary & Judy Bales

Dr. Michael F. Clark

Earl & Christina Cory

Anne Hauk *In memory of Nancy Hauk*

Barbara Moore

Fred Page & Elayne Sexsmith

Ellen Gill Pastore

Lori & Tom Rolander

Mandy & Daryl Salm

Ann Smallwood *In memory of Mary Elizabeth Smallwood*

Dennis Tarmina *In memory of Marsha Tarmina*

TBC Communications

Dean & Helen Turner

UP TO \$149

Anonymous *In memory of Ellie McGuire*

Soe & Sarah Aung

Natasha Doner

Martha Dunn

L. Gianfala *In honor of Torie Thacher*

Mylo & Charlene Lowery

Lisa Maddalena *In memory of Ellie McGuire*

Lisa Maddalena *In honor of Bobbie Morrison*

Donna Martin *In memory of Ben Newman*

Tyler Mason

Judy McCarver

Alex McPherson

Deana Myers

Network for Good

James & Marilyn Rossen *In memory of Jeanne Cavallini*

Joyce Scoggins

Laurie Suján

Robert & Rosemary Tintle

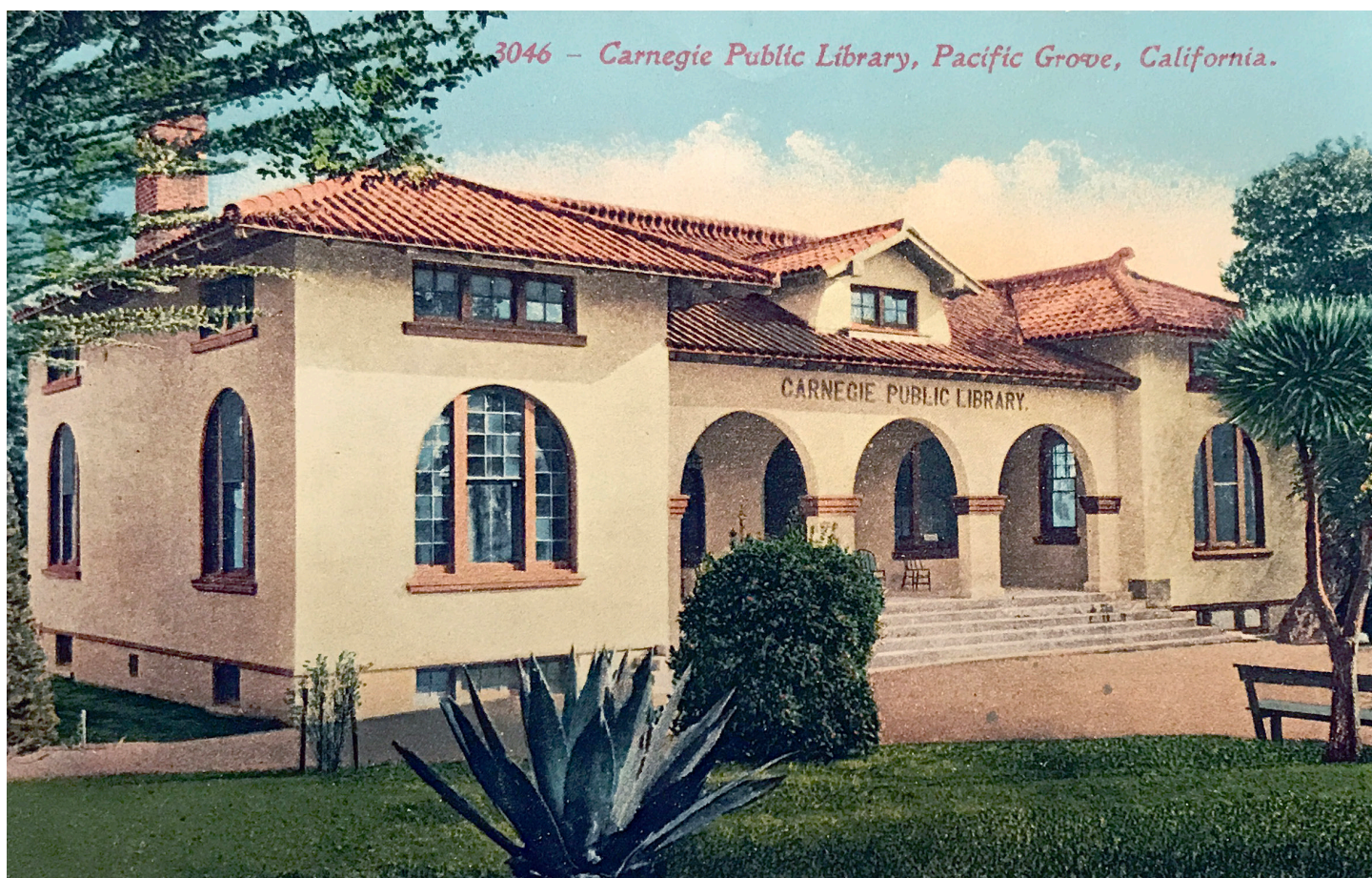
Terry & Paula Trotter

Mary Vierra *In memory of Jeanne Annette Cavallini*

Nora Voorhies

Celia Weiss

Pacific Grove Public Library Foundation



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